JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
November 20, 2015

In Attendance: Kelly DeLong, Peggi Johnson, Chris Potts, Craig Saalwaechter, Terry Thomas, Jim Bridges, Mindy Maxedon, Grace Merritt

1. OPEN SESSION

a. Call to order – Chris Potts called the meeting to order at 8:19 AM.
b. Roll Call – Angela Hewey, Angelique Payne and Raul Salazar were absent. Kelly DeLong excused herself at 8:30 AM.
c. Pledge of Allegiance was recited
d. Approval of Agenda
MSA (Saalwaechter/DeLong) approve the agenda

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
DeLong, Potts, Saalwaechter, Thomas		Hewey, Salazar, Payne	

2. PUBLIC HEARING – No comments from the public.

3. COMMITTEE UPDATE – Angela Hewey fills the seat vacated by Peggi Johnson. Peggi Johnson will continue to be involved in the committee, however will not serve as a voting member.

4. APPROVAL OF AUGUST 24, 2015 MINUTES

MSA (Thomas/Saalwaechter) approve the August 24, 2015 meeting minutes

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
DeLong, Potts, Saalwaechter, Thomas		Hewey, Salazar, Payne	

5. UPDATE ON MEASURE J PROJECTS AND TIMELINE – Construction on the Traina School gymnasium will shift the emphasis to exterior work in anticipation of winter weather. It is on track to be finished in early February.

The replacement windows for Jefferson School will be installed within two weeks. Flooring will be installed in the cafeteria soon. Landscaping is underway. It is anticipated the district taking ownership the first week of December.

6. REVIEW OF NOVEMBER NEWSLETTER AND INFORMATION REGARDING COMMUNITY DISTRIBUTION– Details and photos of the two major projects were the focus of the November newsletter. A rededication ceremony is scheduled for the Jefferson site on Saturday, January 23.

A follow up was provided to Raul Salazar's suggestion of distributing the newsletter annually to the community at large. The cost and other details were discussed of utilizing the City of Tracy utility bill mailer. Members were in favor of distributing Measure J information (possibly as an annual report), in this manner, once the two major projects are wrapped-up.

7. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS – The one new contract for committee review was from CSI Services for inspection services related to the water storage tank coating at Jefferson School.

8. APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS – The current expenditure report, through October 31, was reviewed. Both projects are on budget.

The intended use of contingency funds was discussed. The School Board approved the designation and loan of $400,000 of general fund money to purchase furniture and

equipment. Expenses charged to the general fund will be moved to Fund 21 (bond fund) once final contingency number is confirmed.
MSA (DeLong/Thomas) approve the expenditure reports

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
DeLong, Potts, Saalwaechter, Thomas		Hewey, Salazar, Payne	

9. **SERIES A, B & C FUND BALANCES –** $133,149 remains in Series A fund which is earmarked for technology. Chromebook for grades Kindergarten through second will be purchased with these funds.

10. **FUTURE BUSINESS –** A reminder was provided of the Jefferson School rededication on January 23. The next meeting will be scheduled for early March.

11. **UPCOMING EVENTS –** Covered under item 10 discussion.

12. **ADJOURNMENT TO TOUR OF FACILITIES –** 8:50 AM
MSA (Potts/Saalwaechter)

Respectfully submitted,

Jim Bridges
Superintendent
Jefferson School District

DRAFT